

**Ministry of University and Research  
Directorate-General for Internationalisation and Communication**

**Public notice for the submission of project proposals to be funded  
under the National Recovery and Resilience Plan (NRRP)**

**Mission 4, “*Education and Research*” - Component 2, “*From Research to  
Business*” - Investment line 1.2, “*Funding projects presented by young  
researchers*”, funded by the European Union – NextGenerationEU**

**Funding of projects for young researchers who have won MSCA grants**

**Guidelines for Applicants**

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## 1. Purpose

These guidelines intend to provide **support to applicants** who wish to participate in the [Public Notice no. 247/2022](#)<sup>1</sup> (henceforth “*Notice*”) aimed at supporting the research activities of young researchers who won “Marie Skłodowska-Curie Postdoctoral Fellowships” and “Marie Skłodowska-Curie Individual Fellowships”.

The guidelines are addressed to Applicants. They can also be used as a reference tool by the “*Implementing Entities*” (Host Institutions) to ensure that researchers are properly supported in carrying out their activities.

## 2. Recipients

The **applicants** are the winners of “Marie Skłodowska-Curie Postdoctoral Fellowships” and “Marie Skłodowska-Curie Individual Fellowships” who have **completed their projects no later than 48 months before** the deadline for the submitting their applications, **25th October 2022 at 12:00 PM** (Rome time).

The beneficiaries of the grant, defined as “**implementing entities**”, are:

- State and non-State **universities**, including telematic universities, whatever their name, including high schools with a special system
- **Public research bodies** with operational headquarters throughout the national territory.

Each Applicant may submit only one proposal under this Notice.

## 3. Type of projects

Project proposals must be **complementary and consequential with respect to the “First Submission”** (financed by the MSCA grant).

### 3.1. Fundable Proposals

Project proposals may relate to one of the **research areas** belonging to the scientific-disciplinary macro-sectors covered by the MSCA Individual Fellowship and MSCA Postdoctoral Fellowships grant (listed in Annex 1B):

- Chemistry (CHE)
- Social Sciences and Humanities (SOC)

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<sup>1</sup> A courtesy translation of the Notice is available at the following link: [DD\\_247\\_ENG\\_Courtesy\\_translation\\_v2.pdf \(mur.gov.it\)](#). Please note that in case of discrepancy between the Italian language original text and the English language translation, the Italian version shall prevail.

- Economic Sciences (ECO)
- Information Science and Engineering (ENG)
- Environment and Geosciences (ENV)
- Life Sciences (LIF)
- Mathematics (MAT)
- Physics (PHY).

### 3.2. Eligibility Criteria

In order to be admitted, the project proposals must:

- be consistent with the objectives and purposes of Regulation (EU) 2021/241, with the general strategy and the detail sheet of the component of the NRRP;
- aim at achieving the results measured with reference to Milestones and Targets assigned to the Investment;
- comply with the “do no significant harm” pursuant to Article 17 of Regulation (EU) 2020/852, in accordance with the technical guidelines prepared by the European Commission (Communication from the Commission 2021 / C58 / 01);
- be suitable for addressing and bridging gender inequalities;
- support the participation of women and young people, in accordance with the provisions of the decree-law of 31 May 2021, n. 77 (so-called Simplification Decree);
- promote the exploitation of research results and guarantee the protection of intellectual property, ensuring access, open to the public, to research results and related data (for example, publications of original scientific research results, raw data and metadata, sources, digital graphic and image representations and scientific multimedia materials), in the shortest time and with the least possible limitations, according to the principles of “Open science” and “FAIR Data”.

Compliance with the conditions listed above must be declared.

In particular, compliance with the “**do no significant harm**” principle must be declared through the transmission of the Declaration of fulfilment of the DNSH principle, which is to be signed by the applicant (Annex 2B).

The applicant must also complete the self-assessment form on compliance with the **ethical requirements** relating to the European Research Council - ERC Starting Grants (Annex 3B).

### 3.3. Duration

The activities envisaged in the project proposals must be carried out within a **maximum time frame of 36 months**. In any case, the activities must be completed by **20 December 2025**.

### 3.4. Structure and roles of the project team

#### Role and background of the Applicant

The applicant may be hired by the Host Institution through a **direct call**, according to two types of positions:

- a) **Fixed-term researcher** (“RTD-A”): three-year contract at **universities**
- b) **“Third professional level” researcher**: three-year contract with **public research bodies**

#### Team Members

The team is usually made up of **researchers** (senior researchers, PhD students, fellows, etc.) whose activities related to the project proposal which is coordinated by the applicant.

The **remuneration of the team members is an eligible expense**: team members can be hired throughout the period of activity of the research project.

## 4. Costs determination criteria

The contribution is established within a maximum limit of € **300,000** for each project proposal.

Upon submitting the application, the applicant must indicate the requested amount:

- For amounts **lower than € 200,000**, the contribution is requested as a **“lump sum”**. In this case, the Applicant will not have to submit an economic-financial plan, broken down into the various items of eligible expenditure.
- For amounts **greater than or equal to € 200,000 euros**, the proposing party must submit an **economic-financial plan**, filling in the table provided in Annex 4B in the Notice.

The following cost items are eligible within the economic-financial plan:

- a) **Personnel costs**:
  - a. Remuneration of the applicant
  - b. Salary provided for the activities carried out by team members specifically dedicated to the project proposal
- b) Expenses for **subcontracts**
- c) **Other costs**:
  - a. Costs of **tools and equipment**, to the extent and for the period in which they are actually used, applying the depreciation procedure
  - b. Costs of **scientific consultancy** or **technical-scientific assistance** services used exclusively for the realization of the project
  - c. Costs of **communication activities** and dissemination of research results

- d. Other **operating costs** (for example consumables, publication of books, missions abroad and participation in training and / or information events abroad incurred for the project, costs for the acquisition and use of patents)
- e. **Overheads**: eligible at a flat rate of **7% of direct costs**.

Within the economic-financial plan, the Value Added Tax (VAT) is an eligible cost only where this is not recoverable. The amount of VAT must in any case be tracked, for each project, in the management systems, as it is not included in the project cost estimate for the purposes of the NRRP.

## 5. Presentation of the application

Applications must be submitted in English, under penalty of exclusion and inadmissibility, exclusively electronically, via the <https://www.gea.mur.gov.it> platform, **from 5 September 2022 and strictly no later than 25th October 2022 at 12:00 PM** (Rome time).

To this end, the Ministry, at the opening of the terms for submitting the application, will guarantee access to the <https://www.gea.mur.gov.it> platform for those authorized to submit the project proposal.

By 25th October 2022, applicants must **submit a project proposal to a potential Host Institution**, according to the format provided by Annex 5B, and **sign a Preliminary Agreement** with it, according to the format provided by the Annex 6B. In addition, applicants must acquire an **Evaluation Report signed by the Host Institution**, according to the format provided in Annex 7B and the evaluation criteria established in the Notice.

The documentation necessary for submitting the application includes:

- a) The **project registry form**, which provides:
  - the indication of the MSCA scientific-disciplinary macro-sector of the proposal
  - the identification code of the call in which the proposing subject has participated
  - the value of the project funded by MSCA
  - the date of communication of the admission to the MSCA loan and the signing of the Grant agreement
  - the start and end date of the MSCA funded project
  - the score obtained and the abstract of the project.
- b) The form relating to the complementary and consequential **research proposal**, which includes:
  - the title of the project
  - the scientific-disciplinary macro-sector
  - the duration of the project

- keywords (maximum 5)
  - the abstract of the project
  - the total contribution requested
- c) The **economic-financial plan** – required only if the total contribution requested is greater than or equal to € 200,000 – which presents the breakdown of the project costs by expense items (Annex 4B)
- d) Uploading the following documents in the “**Attachments**” section:
- i. Identity document
  - ii. Evaluation Summary Report
  - iii. The identification code of the Grant agreement
  - iv. “First submission” of the project funded by MSCA
  - v. Evaluation Report signed by the Host Institution (Annex 7B)
  - vi. Curriculum Vitae of the applicant
  - vii. Preliminary agreement between the Host Institution and the proposing subject (Annex 6B)
  - viii. Declaration of compliance with the DNSH principle (Annex 2B)

## 6. Evaluation Criteria

The selection and evaluation procedures are **carried out by each potential Host Institution** to which the applicant submits a project proposal.

To carry out the evaluation, Host Institutions appoint one or more Evaluation Commissions.

The evaluation of merit, carried out by the Evaluation Commissions appointed by the Host Institutions, is based on the following criteria:

1. <b>Scientific congruity:</b> Consistency, clarity and ambition of the objectives
2. <b>Expected impact</b> of the project on the scientific, social and economic level, and adherence to European and international policies (for example, the Sustainable Development Goals and the 5 Missions of the Horizon Europe Framework Program) and in terms of knowledge transfer and / or technology
3. <b>Implementation</b> and feasibility; robustness, clarity and feasibility of the proposed plan on schedule

The achievable score for each point is between **0** (The proposal does not meet the evaluation criteria and / or cannot be evaluated due to missing information) and **5** (The proposal successfully addresses the evaluation criteria, and any shortcomings are to be considered marginal).

The **maximum score that can be achieved is 15**.

Projects that achieve an overall score **lower than 9 out of 15** or that have at least **a score on the individual criteria lower than or equal to 1** are not eligible for the grant.

## 7. Admission Procedures

The admission procedure consists of the following steps:

### 1. Formal-administrative evaluation of the applications

This phase is carried out **within 30 days** of the deadline indicated in the Notice for the submission of applications (25th October 2022 at 12:00 PM). This phase is carried out by the offices of the Directorate General for Internationalisation and Communication.

The shortcomings of the formal elements of the application can be regularized through the “**application assistance**” procedure: in this case, the Ministry assigns to the applicant a suitable deadline for regularization, after which, in the absence of integration of the documentation, the project proposal is declared excluded.

The deficiencies in the documentation that prevent the clear identification of the applicant and / or the identification of the content subject to regularization cannot be regularized through the application assistance procedure.

### 2. Drafting of a single national ranking

Upon completion of the formal-administrative evaluation, the Ministry sorts the applications received in a single list, in descending order of score, based on the Evaluation Reports signed by the Host Institutions.

The Ministry draws up and publishes the list of eligible subjects on the platform <https://www.gea.mur.gov.it>. Within the ranking, **priority is given to proponents whose headquarters are in the Southern Regions, up to 40% of the available financial resources**.

If the overall score between several proposals is equal, the proposal with the highest score assigned to criterion 1 (Scientific congruity) prevails. In case of a tie in the score of criterion 1, the project with the highest score assigned to criterion 2 (Impact) prevails. In the event of further equality, the project proposal submitted by the youngest candidate on the date set for the closing of the deadline for submitting applications will prevail.



## 8. Attachments to the Notice

### 8.1. Annex 2A (Declaration of compliance with the DNSH principle)

With Annex 2B, the proponent declares that the project proposal complies with the “do no significant harm” (DNSH) principle, pursuant to Article 17 of Regulation (EU) 2020/852.

The principle is divided into **six objectives**, to which the project proposal must not cause significant harm:

- i) *Climate change mitigation*: research activities must not generate a significant increase in greenhouse gas emissions
- ii) *Adaptation to climate change*: Research activities must not have an increasing negative impact on current and future climate, on the activities themselves, or on people, nature or properties
- iii) *Sustainable use and protection of water and marine resources*: the activities must not be harmful to the good health of water bodies (surface, underground or marine) nor compromise their quality or reduce their ecological potential;
- iv) *Transition to the circular economy, including waste prevention and recycling*: activities must not lead to significant inefficiencies in the use of recovered or recycled materials, must not increase the direct or indirect use of natural resources, or increase significantly waste or its combustion or disposal, causing significant long-term environmental damage;
- v) *Prevention and reduction of air, water and soil pollution*: the activities must not lead to an increase in emissions of pollutants into the air, water or soil;
- vi) *Protection and restoration of biodiversity and ecosystem health*: the activities must not harm the good state and resilience of ecosystems or the conservation status of habitats and species, including those of interest to the European Union.

Furthermore, in line with the European Commission's Communication 2021/C58/01, research activities **must not include**:

- i) activities related to *fossil fuels*, including downstream use;
- ii) activities under the *EU Emissions Trading System (ETS)* which result in projections of greenhouse gas emissions not lower than the relevant benchmarks;
- iii) activities relating to *waste landfills*, incinerators and mechanical biological treatment plants;
- iv) activities where *long-term waste disposal* can cause damage to the environment.

Furthermore, research activities must be compatible with **relevant national and European environmental legislation**.

Annex 2A includes a **table** that shows the six objectives in which the DNSH principle is articulated. For each objective, the applicant must indicate with a yes or a no if the research activity complies with the DNSH principles and must provide a precise justification for the answer.

### **Example 1**

*Environmental goal: Climate change mitigation*

*Was the DNSH principle fulfilled with regards to the environmental objective?: Yes*

*Justification: The measures adopted to modernize the technological assets do not lead to a significant increase in greenhouse gas emissions, as the new equipment has higher environmental performance than those it replaces and as the interventions will ensure maximum energy efficiency. Since the digitalization of processes involves aspects related to the management of big data, the activities will use servers managed according to the “2019 Best Practice Guidelines for the EU Code of Conduct on Data Center Energy Efficiency (JRC)”. Refrigerants used in refrigeration systems will comply with the requirements of the EU Gas Regulation.*

### **Example 2**

*Environmental goal: Climate change adaptation*

*Was the DNSH principle fulfilled with regards to the environmental objective?: Yes*

*Justification: The measure has no foreseeable or negligible impact on the environmental objective, in relation to the primary direct and indirect effects of the measure in its life cycle, given its nature. Therefore, the measure is considered to be DNSH compliant within the scope of this objective.*

## 8.2. Annex 3B (Declaration / checklist on ethics signed by the Applicant)

Annex 3B represents the declaration, in the form of a **checklist** that the applicant must complete and sign to certify the compliance of the project with the **principles of ethics**.

The format is divided into several sections.

### *Human embryonic stem cells (hESCs) and human embryos (hEs)*

This section covers projects with activities involving **human embryonic stem cells (hESCs)** and **human embryos (hEs)**.

The following activities are **not eligible for EU funding** and therefore cannot be included in the proposals:

- activities aimed at human cloning for reproductive purposes
- activities aimed at modifying the genetic makeup of humans that could make such changes heritable (apart from research related to cancer treatment of the gonads, which can be funded)
- activities aimed at the creation of human embryos exclusively for the purpose of research or procurement of stem cells, including the technique of nuclear transfer of somatic cells
- activities that lead to the destruction of human embryos

- activities involving human stem cells, both adult and embryonic, can be funded, depending on both the content of the scientific proposal and the legal framework of the Member States involved.

No funding will be granted for activities inside or outside the EU which are prohibited in all Member States. No activity will be funded in a Member State where such activity is prohibited.

Please note that all proposals involving the use of hESCs or hEs will undergo an ethical evaluation and, in some cases, also appropriate approval procedures.

### *Humans*

This section refers to projects with **activities involving human beings** who are **not part of the project staff** (beneficiaries, affiliated entities, associated partners, subcontractors, etc.). It therefore covers research or study participants, people interested or involved in project activities, regardless of its nature or topic.

Common to all fields, the **main ethical issues** concern:

- respect for people and human dignity
- fair distribution of benefits and burdens
- the rights and interests of the participants
- the need to guarantee the free informed consent of participants (with particular attention to vulnerable categories of individuals such as children, patients, discriminated against, minorities, people unable to give consent, etc.).

Furthermore, the methodologies used should not result in discriminatory practices or unfair treatment.

### *Human cells or tissues*

This section refers to projects with activities that use, produce or harvest **human cells or tissues** (including human fetal or embryonic tissues or cells, other than hESCs).

It is possible to obtain cells or tissues:

- from commercial sources
- as part of this project
- from another project, laboratory or institution
- from a biobank.

### *Personal Data*

This section concerns projects with research activities that involve the **processing of personal data**, regardless of the method used (eg interviews, surveys, questionnaires, direct online retrieval, etc.).

**Personal data:** Information relating to an identified or identifiable natural person.

An identifiable natural person is a person who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more aspect-specific factors physical, physiological, genetic, psychological,

economic, cultural or social identity of this natural person (article 2 (a) EU Regulation 2016/679 (GDPR) on the protection of personal data).

*Examples:* name, address, identification number, pseudonym, profession, email, CV, location data, Internet Protocol (IP) address, cookie ID, telephone number, data provided by smart meters, data held by a hospital or by a doctor.

Individuals are not considered "identifiable" if identifying them requires excessive effort.

Fully anonymized data does not fall under the data protection regulations (as from the time it has been completely anonymized, the GDPR is not applicable).

**Special categories of personal data** (formerly known as "sensitive data") – Includes personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs or trade union membership and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, health data or data relating to the sexual life or sexual orientation of a natural person (Article 9 (1), GDPR).

The processing of such data is subject to stricter data protection safeguards. Member States may introduce special derogations / limitations with regard to the processing of genetic, data, biometric and health-related data.

**Personal data relating to criminal convictions and offenses** – This data may only be processed under the control of official authorities or when the processing is authorized by the law of the Union or of a Member State which provides adequate safeguards for the rights and freedoms of data subjects (Article 10 GDPR).

**Processing of personal data** – Any operation (or set of operations) performed on personal data, manually or by automatic means. This includes:

- collection (digital audio recording, digital video caption, etc.)
- registration
- organization, structuring and storage (cloud server, LAN or WAN)
- adaptation or alteration (union of sets, appification, etc.)
- retrieval and consultation
- utilization

### *Animals*

This section refers to projects with **research activities involving animals**. Animal welfare is a value of the European Union (Article 13 TFEU). Animals have an intrinsic value that must be respected and treated as sentient creatures.

There is a wide range of EU legislation aimed at ensuring animal welfare and which may be relevant to your projects.

### *Non-EU countries*

This section concerns projects with activities involving **non-EU countries**.

This is the case where:

- the activities are carried out, in whole or in part, in a non-EU country
- the participants or resources come from a non-EU country
- the material is imported or exported to a non-EU country.

Being beyond the reach of European laws and standards, such activities can raise **specific ethical issues** (particularly in developing countries), such as:

- exploitation of participants
- enhancement of local resources
- risks to project teams and staff
- activities (mainly research) prohibited in the EU.

### *Environment, health and safety*

This section covers projects with activities that can adversely affect:

- **environment**
- **health and safety** of the people involved.

This may be due to one of the following reasons:

- the (experimental) design of the project itself (especially for research projects)
- unwanted side effects of the technologies used.

The health and safety of all human participants must be a priority in all EU projects, especially in projects where the participants may be researchers or uninvolved third parties.

The types of human security risks vary according to the nature of the project, discipline, topic and location. Only the “person in the field” can fully assess the safety issues and / or their willingness to tolerate the risks.

However, both family and unknown settings can lead to additional security problems. Even in family environments, unexpected and non-routine episodes can occur that jeopardize safety.

Furthermore, in some types of projects, the risk of damage to research or other personnel is caused by the activities themselves. Lack of caution or failure to follow standard procedures can cause physical or psychological harm.

### *Artificial Intelligence*

This section concerns projects with activities involving the development, dissemination and / or use of systems or techniques based on **artificial intelligence** (AI).

How an AI solution is implemented or used can change the ethical characteristics of the system. It is therefore important to ensure ethical compliance even in cases where the project does not autonomously develop an AI-based system / technique.

Beneficiaries are strongly encouraged to use the **Assessment List for Trustworthy Artificial Intelligence** (ALTAI) to develop procedures for detecting and assessing the level and addressing potential risks.

### Other ethics issues

As many EU programs intend to support innovative activities, it is possible that the project raises **new ethical questions and concerns that are currently not (fully) covered by the standard questions** in the Ethics Issue Table (e.g., new developments in the fields of neurobiology, human-machine interaction, developments in nanotechnology, genetic improvement, creation of androids and cyborgs, etc.).

#### 8.3. Annex 4B (Economic-financial plan)

The **economic-financial plan** must be drawn up for project proposals that require a contribution greater than or equal to € 200,000.

Annex 5A provides applicants with the following table, to be used to draft the financial-economic plan:

MSCA			
Type of costs		Project cost	requested contribution
Personnel Costs	Principal Investigator		
	additional non-tenure-track researcher		
Purchase costs	Travel and subsistence		
	Equipment		
	Other goods, works and services		
Subcontracting Costs			
Indirect costs		0,00	0,00
Total		0,00	0,00

Under the **“Project cost”** column, applicants may insert cost estimates relative to the research project, whereas under the **“Requested contribution”** column, applicants may insert cost estimates for which funding under the Notice is requested.

In compliance with Regulation (EU) 2021/241, the double financing of the same activity is prohibited.

The following cost items may be included within the **“Personnel Costs”** category:

- Under **“Additional non-tenure track researcher”**: costs relating to staff to be recruited under fixed-term contracts, research grants, doctoral grants.

The following cost items may be included within the **“Purchase costs”** category:

- Under **“Travel and subsistence”**, operating costs related to missions in Italy and abroad, participation in training and/or dissemination events abroad to which the applicant may participate as part of her/his project;
- Under **“Equipment”**: tools and equipment costs, including software products to the extent and for the period during which they are actually used for the project, in application of the depreciation principle;
- Under **“Other goods, works and services”**:

- Costs of scientific consultancy or technical-scientific assistance services used exclusively for the purposes of the project;
- Costs of communication activities and dissemination of research results;
- Other costs relating to consumables, publication of books, missions abroad and participation in training and/or dissemination events abroad incurred for the project, costs for the acquisition and use of patents).

The “**Subcontracting Costs**” category may include all costs relating to the activities carried out by an external subject external, who is capable to work independently and is not driven by research purposes.

The “**Indirect Costs**” category includes all costs necessary for project implementation, which are not directly connected to the projects (because it is not possible to calculate their exact amount). The value of these costs is calculated at a flat rate of **7% of direct eligible costs**.

#### 8.4. Annex 5B (New project proposal)

Annex 5B contains information for the **detailed description** of all the elements of the project proposal. The document consists of the following sections to be filled in:

- Abstract
- Reasons for excellence (Section a)
- Impact (Section b)
- Quality and efficiency of implementation (Section c)
- Work Package Description (Table 1)

#### 8.5. Annex 6B (Preliminary agreement between Host institution and proposing subject)

Annex 6B represents the preliminary agreement between the Applicant and the Italian Host Institution that **must be signed by both parties in order to proceed with the submission of the application**.

The format includes a first part in which the personal data of the Applicant and the references of the Host institution and its legal representative must be entered.

The second part is made up of 5 articles: Art. 1 (General purpose); Art. 2 (Obligations of the Applicant); Art. 3 (Obligations of the Host Institution); Art. 4 (Termination of the Agreement); Art. 5 (Claims / Amendments - Other Provisions).

After being signed, the Preliminary Agreement must be uploaded in the Attachments section of the <https://www.gea.mur.gov.it> platform.